

LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL
Thursday, November 4, 2010

OFFICIAL Minutes

1. Call to Order

The meeting was called to order at 9:35 am by President Myers (OG).

2. Public Comment

None

3. Approval of the Agenda

A motion was made by Genson and supported by Lovell to approve the agenda as written, with the change that the Merit Broadband presentation under New Business shall be moved to the end of the agenda. Motion passed.

4. Approval of the Minutes for September 2,2010

A motion was made by Engelsman (AB) and supported by Vande Vusse (AF) to approve the minutes. Motion passed.

5. Board Report

Bruursema reported on various Board activities from the October 14, 2010 Board meeting.

6. Director's Report

Wilson handed out a Delivery Bag Count Comparison, reporting that the measures we took to decrease delivery volume had turned out better than anticipated. She reported that a half-time driver was terminated the day before and that the two full time drivers would alternate the Wednesday route and sorting. Also sorting hours were presently reduced due to the volume of work. Options proposed to take advantage of this good news is that we could possibly add a day of delivery for the Ottawa libraries, return some money to member libraries, allow the Grand Rapids Public Library patrons to once again place holds, or begin an audio-book rotating collection group. There was no consensus.

Wilson then reported that the possibility of allowing holds on audio CD books was being requested by Genson and would be on the November 17 Board meeting agenda. Some members expressed that this would be very confusing for patrons and that further budget cuts may be necessary and we would regret this action.

7. Committee Reports From FY09-10

A. Continuing Education -Mary Reed: written report included in packet.

B. Youth Services -Lisa Watson: written report included in packet.

- C. Personnel - Pamela Myers reported on several personnel actions on a new retirement plan for new hires and policy changes for personal days, cell phones and attendance & punctuality.
- D. Finance Committee -Stephen Dix: no report.

8. Old Business

None

9. New Business

A. Millenium Updates Presentation -Sheryl VanderWagen

VanderWagen went through the various enhancements available with the 2009B release. There was a motion made by Sheridan (OS), supported by Boetcher (AS) to include the @ sign as a validity test for the email address in the patron record, and to require the name, address and barcode fields in the patron record. Motion passed.

(Concensus on the rest of the enhancements included "NO" to #3 (extending pick up date), "YES" to #8 (all M-tags to display), and a "NO" to #11 (paging set to page open locations first).

B. Withdrawing From Menu Services Presentation -Evelyn Holzwarth (BH)

Holzwarth presented the groups Final Report.

A motion was made by Sheridan (OS) and supported by Bose (NG) to recommend further study and action on this matter by the Board. Motion passed.

C. Proposed Group A & B Representation on Board -Claire Sheridan

A motion was made by Arnett and supported by Martin to send the revised Plan of Service and Bylaws, and Adoption Process to the Lakeland Board, with the following changes to the proposed changes presented:

1) Plan of Service

Under V. Cooperative Board, A. Representation, line 14 should read:

"... Group B) will elect their representative **for a 2 year term** with no term ..."

2) Bylaws

Under LLC Bylaws Article V, Committees, Section v-2, the last line should read

“... meeting to elect the replacement for the remainder of the term.”

Motion passed.

- D. State Aid Rules Lawsuit, Herrick District Library vs. the Library of Michigan Tom Genson.

Genson related the saga and explained how filing an “amicus brief” on their behalf could be beneficial to all of us. Sheridan reported that it would be better if Lakeland did it on behalf of member libraries.

Lakeland Advisory Council

- E. State Aid Report Certification Page -Sandra Wilson

A motion was made by Sheridan and supported by Jager to have Lakeland’s lawyer review the State Aid Certification letter to Nancy Robertson, State Librarian. An amendment was made by Dix (UM) to have the lawyer review the certification page as well. Motion passed.

- F. Merit Broadband Federal Stimulus Funding Presentation -Terry Carew, Merit Network

10. Member Announcements

- A. Engelsman (AB) reported on a 2,000 square foot expansion for the library.
B. Wieringa (AD) reported that their millage had passed.
C. Carlson (SW) announced her retirement.
D. Martin (OZ) encouraged all to pick up a voucher for their Barnes & Noble booksale this Saturday.

11. Next Scheduled Meeting: January 6,2011,9:30 a.m., Loutit District Library

12. Adjournment

A motion was made by Vande Vusse, supported by Bose, to adjourn the meeting at 12:48. Motion passed.

Submitted by:
Melissa Huisman