

LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL
Thursday, November 10, 2016
Official Minutes

1. Call to Order

Advisory Council Chair, Hope Nobel called the meeting to order at 10:25 a.m.

2. Public Comment:

Arnett, Fremont, invited member libraries to Fremont as the library is hosting the Smithsonian Traveling Exhibition Celebrating Sports in American December 4th – January 29th.

VandeVusse, Howard Miller, invited member libraries to Edwidge Danticat author event at the Hope College Chapel on Tuesday, November 15. Howard Miller Library and Herrick Library are partnering with Hope College in the “Big Read event which features Danticat’s book, “Brother, I’m Dying.”

3. Approval of the Agenda:

Motion by Englesman, second by Powers to approve the November 11, 2016 Advisory Council agenda with the addition of “D. Launchpads” under New Business. Motion carried.

4. Approval of the Minutes:

Motion by Ortiz, second by Williams to approve the September 8, 2016 Advisory Council meeting minutes. Motion carried.

5. Board Report:

LLC Board President, Teresa Williams-Krupar reported that LLC delivery will begin 3/5 day delivery the week of Nov. 28th on a trial basis. The Board will review RFP’s for outsourcing delivery at the December meeting.

6. Director’s Report:

Sandra Wilson reported that penal fine money distributed to libraryies was up and acknowledged MLA’s vigilance in working to keep revenue allocated to libraries. Wilson also reported that MLA is working to partner with National Insurance Service to provide group health, dental, vision and disability insurance to MLA Institutional members. You must be an Institutional member to participate. A discussion of the high cost of MLA membership due to the requirement that librarian’s working at a library that pays for an Institutional membership must pay for an individual membership as well. MLA board member, Arnett, explained some of the financial challenges that MLA faces as reasons for the established costs for membership. MLA is working to find ways to generate income. National Health Insurance would pay MLA a % for marketing to its members.

7. Committee Reports:

A. Continuing Education- Included in packet. No additions.

B. Youth Services - Included in packet. No additions.

C. Personnel None

D. Finance Committee – None

8. Other Reports If Representative’s Present:

A. MLA Board Representative Report - Ray Arnett

Arnett talked a little more about MLA’s dues structure. He stated that since Academic libraries have formed their own association MiALA and have pulled out of MLA that MLA has had to reduce their budget since those membership fees are no longer in the budget.

B. MLA Legislative committee Report- Dale Parus and Shirley Bruursema

Parus reported that MLA anticipates a calm lame duck session. Parus urged directors to watch for silent election reform and be ready for a call to action if PA269 (gag order on millage election info) is repealed. Shirley Bruursema talked about the challenges of educating 42 new representatives about how libraries are funded. Big Box Store issue is critical and that the Tax Capture bill passed in the Senate and is waiting for approval in the House.

9. Old Business:

None

10. New Business

A. Youth Services and Continuing Education Annual Workshop Report

Pam Myers, Georgetown, questioned the YS workshop \$500 expense for décor. What does YS purchase at that amount? Beth O'Grady, Carson City Library, reported that she did attend the workshop and said that she wasn't exactly sure but that it could possibly fund supplies for a craft for workshop participants.

Continuing Ed Workshop report included. Nothing added.

B. Sharing GRPL and KDL Patron Records – Sheryl VanderWagen

VanderWagen reviewed the report included in the packet. She explained that uploading GRPL records is not necessary and takes LLC staff time that could be better spent on other projects.

Motion by Meyers, seconded by Sheridan to stop uploading GRPL patron records.

Nobel asked if stopping GRPL patron record upload would affect GRPL in any way. Sheryl affirmed that it would not affect GRPL. Arnett asked about purging GRPL cards no longer active sooner than currently scheduled purge. Nobel advised to take that discussion to ILS Council. Sheryl explained that the outdated records do no harm on the system.

Motion carried.

C. Collection Theft Sharing Discussion – Request from Group A & B Meeting to hear what Group E, D and C are doing.

Arnett spoke about surveillance camera systems at Fremont. Cost has come down in recent years. He thought they were an important component to security. Fremont has 25 cameras both in and out of doors. Advised those directors thinking of installing cameras to consult with their lawyer about whether the camera is considered library record or not. MLA offers guidance on the law in this regard.

Sheridan, Spring Lake, and Diane Kooiker, Herrick, both talked about how security cameras at have benefitted their library in various ways and gave examples.

Some discussion of RFID tagging and security gates associated with this.

D. Launchpad Discussion

Huisman, Gary Byker, explained that she was working with Launchpad reps to gain discounts for a group purchases. Huisman brought several of the portable tablet Launchpad devices to the meeting so members could try them. She explained that Launchpad offers preloaded tablets for all ages.

Herrick currently circulates 25 Launchpads to the public. Kooiker offered statistics on usage and problems they have encountered with the product. Overall very happy with the product and Launchpad is working to rectify problems to offer a more sturdy product. Many members were interested in participating in a group purchase. It was decided to hold off on having an LLC wide rotating collection of Launchpads until each participating library has a chance to circulate its own collection. Huisman is working to put together a group purchase now and then another at the in July 2017. If \$3,500 is spent then there will be a 15% discount. If \$10,000 is spent then a 20% discount. Huisman will request a 20% discount for both group purchases now and in July. Contact Huisman if you are interested in participating.

11. **Member announcements:**

VanderWagen reported that Fruitport Library will be removed from MeLCat and that LLC will set the system to redirect anything routed to UF on to Norton Shores.

Arnett thanked Sheryl for providing Collection HQ demo webinars.

Nobel reported that Tamarack District Library had accepted a bid to renovate the library basement into a collaborative space. They are planning to offer keyboard and video and music editing equipment. She asked member library directors for advise on equipment for new collaborative space.

12. **Next Scheduled Meeting:**

January 12, 2017 following LLC Board meeting at KU.

13. **Meeting Adjourned:**

Motion by Ortiz, second by Myers to adjourn meeting. Motion passed. Meeting adjourned at 11:50 a.m.

Recording Secretary,

LaVonne Marshall, Coopersville Area District Library