

LAKELAND LIBRARY COOPERATIVE

Board Meeting
Herrick District Library
November 17, 2010
Official

MINUTES

Board Present: Shirley Bruursema, Tara Conaway, Stephen Dix, Marty Ferriby, Cheryl Garrison, Tom Genson, Sherri Rasmus, Bob VandeVusse, Marcia Warner

Call to order The meeting was called to order at 9:34 a.m. by President Bruursema. The roll-call sign-up sheet was circulated.

Agenda Motion by Warner to approve the agenda. Seconded by Garrison. Motion carried.

Public Comment Myers asked if other libraries were interested in a group presentation from Freegal, a company that distributes downloadable music. She will work with the representative to set up a presentation for LLC members. Melissa Huisman reminded everyone of the group movie licensing opportunity that she had sent out via email.

Minutes

--October 14, 2010 Minutes

Motion by Genson to approve the minutes of the October 14, 2010 meeting.
Seconded by VandeVusse. Motion carried.

Financial Report Motion by VandeVusse to receive and file the financial report. Seconded by Dix. Motion carried.

Director's Report Wilson presented her written report. She pointed out the drop in delivery and sorting from one year ago resulting in 76% less delivery and 45% less sorting.

Committee Reports

--Finance Committee: None

--Personnel Committee: None

--PPS Committee: Meeting scheduled for November 18, 2010

--Advisory Council: Minutes distributed for 11/4/2010, no additional report.

Unfinished Business

--216 Exempt Employees

Motion by Genson to approve Employee Handbook 216 Exempt Employees with additions from the attorney review as presented. Seconded by Dix. Motion carried.

--325 Pension Plan

Motion by Genson to approve Employee Handbook 325 Pension Plan as presented. Seconded by Dix. Motion carried.

New Business

--Review FY2009-2010 and FY2010-2011 Library Service Reductions

Motion by Genson to add audio books back into interlibrary loan and delivery. Supported by Conaway. Motion failed.

--Designation of Auditor

Motion by Warner to designate Joe Verlin, Gabridge & Co. as the independent auditor for the Cooperative's financial statements for the Fiscal year ended September 30, 2010. Seconded by Genson. Motion carried.

--Plan of Service and Bylaws Changes

Motion from the Advisory Council to approve the changes to the Plan of Service and Bylaws regarding Board representation for group A and B libraries to be sent to the membership to vote on changes. Supported by Conaway. Motion carried.

--Withdrawing for Menu Services Proposal

(1) Separate governance for shared ILS

Motion by Ferriby to pursue the creation of a separate governing group for the shared ILS consisting of the members participating in the shared ILS and cataloging centers. Seconded by Genson. Motion carried.

(2) Withdrawing from the shared ILS

Motion by Conaway to require libraries withdrawing from the shared ILS system to give one year prior notice from the contract renewal date of their intent to withdraw. And that the library withdrawing is responsible for all LLC costs and migration costs. And that patron records not be shared outside of the LLC ILS. Seconded by Rasmus.

Motion by VandeVusse to amend the motion, removing "And that patron records not be shared outside of the LLC ILS". Seconded by Genson. Amendment carried.

Amended motion carried.

(3) State Aid formula

Motion by Garrison to apply State Aid 50% to Administrative overhead and 50% to Delivery. Administrative overhead will be charged equally; delivery charged by stops; and ILS charges 50% equally and 50% per capita. Seconded by Conaway. Motion carried.

(4) Contracts for contracted services

Motion by Garrison to require each member library to sign a contract with Lakeland for the length of the contracted service. Seconded by Conaway. Motion failed.

Note: There were no motions made on items 5 and 6 of the committee recommendations. Item 5 recommended that in order to add contracted services for members, additions be made at the beginning of the next contract cycle. Item six recommended that we require all Lakeland members to participate in some form of interlibrary loan such as shared system ILL, MeLCat or ALA forms.

--Reconsideration of Withdrawing for Menu Services Proposal (3) State Aid Formula

Motion by Ferriby to reconsider the formula for State Aid. Seconded by Genson. Motion carried.

Motion by Garrison to apply State Aid 50% to Administrative overhead and 50% to Delivery. Administrative overhead will be charged equally; delivery charged by stops; and ILS charges 50% equally and 50% per capita. Seconded by Conaway. Motion failed.

--Herrick District Library vs. Library of Michigan

Motion by VandeVusse that in addition to the Amicus Brief, to also authorize Wilson and our attorney to file a Writ of Mandamus, either separately or jointly with other Cooperatives, to force the Library of Michigan to immediately distribute FY2010-2011 state aid. Seconded by Garrison. Motion carried (Genson recused himself from this vote due to his lawsuit with the Library of Michigan).

Cost for filing the Writ of Mandamus to be included in the \$25,000 maximum approved by the board at the October 24 meeting for the Amicus Brief.

Public Comment

A status update on legislative action on Renaissance Zones was requested. Warner and Bruursema reported that the House had passed restoring funding to libraries. The Senate vote is scheduled to be sometime during their November 30 – December 4 session. There has also been no additional word on the additional \$1.5 million in State Aid.

Members also wondered if there was a contact person for libraries in the governor elects office for communication. So far no specific person has been designated.

Board Comment

Bruursema noted that MLA was attended.

Adjournment

Meeting adjourned at 12:10 p.m. The next meeting will be December 9, 2010 at 9:30 a.m. at Kent District Library Service Center (KU).

Minutes submitted by,
Sheryl VanderWagen, ILS Manager